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SECRET

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14 Sep 1965

DD/S 63-4168

MEMORANDUM FOR: Executive Director-Comptroller
Deputy Director for Plans
Deputy Director for Intelligence--[redacted]
Deputy Director for Science & Technology

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SUBJECT : Agency Study of Space Requirements

1. The Deputy Director of Central Intelligence recently approved the establishment of an in-house study group to develop the Agency's requirement for space at Headquarters. This requirement will be stated in terms of square feet, by type of use, etc. Existing space and its present utilization will not restrict the study group in its efforts, neither will they be limited by preconceptions of the number and location of buildings.

2. It is requested that you designate an individual to assist in making arrangements for discussions of the current and projected quantitative and qualitative space requirements of components of your Directorate. It is further requested that the Director of Logistics be advised of your designee. The study group has already begun its work. Therefore your earliest attention will be appreciated.

ILLEGIB [redacted]

R. L. Bannerman
Deputy Director
for Support

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